

Rodgers Forge Elementary School PTA Meeting Minutes

Tuesday, October 12, 2021

6:00pm

Called to order at 6:02pm

1. Welcome

2. Approval of minutes (from last meeting) - Nicole Dobbs, Secretary

3. President's report - Jenni Mumford, President
 - a. Ice cream social was a fantastic success. We had parent help as well as the field hockey team from Towson University. The ice cream was purchased from Wegman's which was not delivered, but was more economical.
 - b. Last call for info to be in the Buzz Book. A link will go out one more time. Hoping to have the book published by the end of October.
 - c. Spirit Wear- No adult sizes (except for tie dye), and no sweatpants. The printer is having difficulty getting the actual shirts to print. If a special order is needed, check with Kelly Seidel, as it may be possible. Hoping to send out the order forms tomorrow.
 - d. Kona Ice was successful this past October. We are scheduled again for Nov 5th and Dec 3rd, until it gets too cold (1st Fridays).
 - e. We need event coordinators for Winter Greens and Cookies & Cocoa. We have many people willing to volunteer, but we struggle to find people to be in charge. If we can't find people to chair the events, we won't be able to have events. Missy Pollard volunteered to chair Cookies & Cocoa, Valentine's Day, and Teacher Appreciation. During the meeting, Hailey Harvey volunteered to chair Winter Greens.
 - f. Membership has surpassed last year, but we still need more memberships/ donations. We have requests for teacher reimbursements, but teachers have to be PTA members in order to get a reimbursement check. Ms. Fanshaw will clarify that with staff.

4. Treasurer's report - Huong Hill, Treasurer
 - a. Our bank account is at \$22,000+. We have added \$12,000 since the last meeting. We are currently at 64% of what we aimed for with regards to memberships and donations.
 - b. The audit was submitted for 20-21. Completing the audit is very time consuming and it is difficult to find someone willing to do it. Ms. Huong proposes that we pay \$150 for the audit (under general expenses), as well as pay the custodial staff \$150 as a tip for help with set up and take down for events (under hospitality). This would be an ongoing expense. Motioned and seconded. This will be in the 21-22 budget.

5. Principal's report - Missy Fanshaw, Principal

- a. Fall parent workshops were held a few weeks ago. Parent attendance was relatively low. The highest attended event was the Math program with 16 people.
- b. The ice cream social was an unbelievable event. There was more interaction with the raffle and donations from the teachers than the previous years with the Cake Walk.
- c. Ms. Fanshaw expressed appreciation of Kona Ice and how it brings the school community together as well as makes some money for the PTA.
- d. Emergency drills start back tomorrow. There are 4 quarterly drills with ALICE program. We also practice fire drills once per month, as well as severe weather.
- e. They are getting ready for virtual Generations Day. This is new this year since the students are in person and the grandparents are virtual. There will be a 30 minute time frame per class.
- f. No school for students on Friday, October 15th.
- g. There will be no Peacemaker House Party this month. The next one is November 5th, which is the last day of the quarter. There are 4 Swag Shops throughout the year, and the kids are super excited for it.
- h. Faculty is excited for the Halloween Parade, pending the weather. Halloween parties can consist of 2 room parents to help. If there is any food or drink, it needs to take place outside.
- i. There have been multiple volunteers to help with the cafeteria (currently at 31).
- j. SGA officers gave speeches today with the 4th and 5th grade outside on the hill.
- k. Putting together a yearbook club.
- l. Lunch will begin being served outdoors starting Monday, 10/18, with a different grade on each day of the week. Thanks to Kimberly Light for getting mats for the students to sit outside. 4th/5th- M, 3rd - T, 2nd - W, 1st - Th, K - F. Students will sit out front of the cafeteria on the sidewalk area. We will need 3 volunteers outside as well as inside on these days. Thank you to Tracey Dieter for sending out the Sign-Up Genius. Students will still have to be 6 ft apart outside since they are unmasked. The decision will be made at 10am in the morning if outdoor lunch will happen based on weather and the number of volunteers.
- m. Testing- 4th and 5th graders completed the early Fall MCAP testing to make up for last year. Grades 3-5 will also take MCAP in the Spring. MAP testing is for grades 1-5 in the Fall. Winter K-5, Spring K-2.

6. School Committee Reports -

Courtney Gover - Equity

- a. Excited to have more a multi-cultural focus. Over the summer, teachers worked to create a monthly calendar to highlight a specific holiday. Students have talked about Yom Kippur and Rosh Hashanah. October is Hispanic Heritage month. The cultures are highlighted during morning announcements. The same calendar is being used to plan PD for the staff (podcasts, TED talks, etc). They are also going to work on teachers reflecting on their own experiences related to their own equity journey. They are going to

try to transfer these ideas and thoughts to the students. The main value being stressed to the students is that it is ok to be unique and different. In the Chronicles the committee has a segment each month.

Lynn Traynor - Math

- a. There are 6 members on the Math committee. They attend PTA meetings, and SIT meetings. They have a bulletin board with fast facts. They also plan STEAM night. Part of the school progress plan is to increase math fact fluency using the Math Masters program (golf theme). Each grade level is choosing how they want to implement Math Masters. They are hoping to be able to have volunteers come in to assess students. When asked how parents can support the program at home, Ms. Traynor said by helping to build math fact fluency.

7. Volunteer report - Tracey Dieter, VP of Volunteers

- a. All classrooms have at least 1 room parent. All room parents have been contacted with a Welcome to Room Parents with the details about the position.
- b. She will contact room parents tomorrow about the parameters for Halloween parties.
- c. Administration has been helping daily with lunch duty since the students are spread out throughout the building.
- d. All volunteers must also participate in the BCPS Volunteer and Covid training. Certificates are to be sent to Ms. Wilson. An application must also be completed. Proof of vaccination is also required. Driver's license is required for the first time back in the building. The Raptor system is still not completely up, but they are doing it manually. There is not a sticker that is printed out like previously.
- e. Wicked Good Time- Whitney Small is chairing.
- f. Swag Shop- Will need a few volunteers. An email will go out to sign up for Swag Shop.

8. Committee & Other reports

A- DEI committee - Kelly Seidel

1. First meet and greet on Wed the 18th (in person). Following that, meetings will be held monthly and may be virtual or in person.
2. Looking to do a "Welcome" mural throughout the school in many languages.
3. Looking into assemblies that highlight the monthly culture.
4. Looking at Family engagement options. We still have Dr. Allison Briscoe-Smith for one more engagement coming up.

B- Family Fun Nights - Beth Prevoneau

1. Chipotle on Oct 26th. Flyers will be in the red folders. There will also be a code to order from so you don't have to order inside.
2. Panera Nov
3. Mod Pizza Dec

4. On the Border Jan

C- Chorus Club - Jenni Mumford

1. The Chorus Club is being offered to 3rd grade students only. There are still 6 spots left out of 24 if anyone is interested. Ms. Fanshaw sent out an additional reminder via School Messenger.

9. New business - Submitted questions

- a. Kona Ice and Hot Spots- Can Kona Ice stay long enough that parents who have students in Hot Spots so they can get it before they leave? Ms. Mumford shared that Kona Ice can stay a little longer, and Hot Spots is also willing to take students to get Kona Ice if the parent sends in money on the day of.

10. Announcements

- a. SIT meeting October 19th at 4pm virtually. Email Ms. Rowland if you would like to attend.
- b. Next meeting is November 9th at 6pm.

11. Adjourn at 7:03

Attendance

Michele Rowland

Missy Fanshaw

Tracey Dieter

Huong Hill

Jenni Mumford

Kelly Seidel

Nicole Dobbs

Sara Lee

Lynn Traynor

Courtney Gover

Courtney Cook

Hailey Harvey

Laura Burgoyne

Rebecca Kysiak

Elizabeth Provoneau

Shannon Robinson

Ann Kelley

Missy Pollard

Kate McGivern

Katie Marin

Siera Peterson

Monica McGrath